

# **COMMUNITY SPORTS NETWORK MEETING**

**9:30AM, FRIDAY 27TH APRIL**

**THE WAREHOUSE CENTRE, RAYLEIGH**

## Those Present:

Kevin Read, Rochford District Council  
Ingrid Harvey, Rochford and Castle Point Councils  
Rachel Marek, Sportessex  
Gregory Cooper, Sportessex  
Pat KIELTY, Genesis Housing  
Pamela Gibbs, The Deanes Sports College  
Neil Frost, South East Essex Primary Care Trust  
Gary Frost, Connexions  
Graham Back, The Warehouse Centre, Rayleigh  
Sara Sherlock, The Warehouse Centre, Rayleigh  
Julie Gooding, Extended Schools  
Bob Pointer, Rochford Sports Council / Hambro Colts Youth Football Club  
Jo McPherson, Rayleigh and Rochford Association of Voluntary Services

## Apologies:

Jean Broadbent, South East Essex Primary Care Trust  
Steve Joynes, Community Police Team  
Michelle, Rawson, Community Police Team  
Tony Hudson, Virgin Active  
Keli Hampstead, The Deanes Sports College  
Steve Bish, The Deanes Sports College  
Kim Chant, Extended Schools

## Welcome and Introductions:

KR welcomed and thanked everyone for attending.

Each group member introduced themselves and their job role.

KR thanked GB for arranging the venue and refreshments.

## Workforce Development:

RM, gave a short talk on this subject, with it being one of six key themes for Sportessex.

Through the Sportessex launch, organisations will be able to register their training needs on the website, which can be looked at and given some financial assistance.

An afternoon seminar to be arranged by Sportessex, to involve all CSNs and volunteer centres. It was mentioned about the link with the Olympics, and a big focus on opportunities and experience for local people.

Free training for CSNs would be incorporated. This would be funded by the European Social Fund. Even very generic training would be included, such as team building, as an example.

The group agreed that this area could make a huge difference, and would be used to improve the results as shown in the Active People Survey.

GC stated that the Active People Survey profile, for Rochford District, will be updated in the near future.

With any course information, GC and RM would email to KR, who would pass on to group members.

#### Terms of Reference and Vision Document:

Each group member had a copy of the Terms of Reference for Active Rochford. NF also passed round the same document for Castle Point, to show a method of good practice.

It was made clear that Active Rochford is different to Castle Point, so any changes should reflect Active Rochford.

The group went through the document, and changes, where appropriate, were made. KR and IH to meet, to ensure these changes are made.

It was decided that the Vision Document would be dealt with another time.

#### Lead Roles in the Group:

KR briefly explained why this heading featured as part of the meeting.

The four roles to be decided were, Chair, Vice Chair, Secretary and Treasurer.

NF was nominated as taking on the role as Chairman. The group were asked for their comments. BP questioned this decision. It was reassured that the best interests of the group and those that it serves would come first. NF was proposed by GC and seconded by GF.

Nominations for the role of Vice Chair can be notified to KR, of which will be put forward at the next meeting.

KR was nominated to continue as Secretary. Proposed by NF and seconded by IH.

It was suggested that KR discuss taking on this role with his employers (Rochford District Council).

#### Action Plans:

Draft plans were given to each group member. Group members were asked for their comments.

The plan for Health, was changed to Health and Wellbeing. This was decided for consistency with the Terms of Reference.

GB stressed that daytime use of leisure facilities could be exploited. He gave the example of linking with businesses to encourage such provision. The group thought this was a good idea.

GC mentioned that over a two-year period, which has just started, £30k of Community Investment Funding can be accessed by Active Rochford. Match funding is essential to access this funding.

GC spoke about the action plans. Where projects are listed, which will look for CIF money, these need to be given additional detail.

BP spoke about Hambro Colts Youth Football Club being the leading disability football club in Essex. It was suggested that better pathways for volunteers, coaches and players needs to be established throughout the community.

NF said that he is keen for as many people as possible to be given opportunities to live an active and healthy lifestyle. He spoke about linking in food and nutrition, to meet the ever-concerning health agendas.

IH recommended that the lead partner for each project should be highlighted in bold, with other partners listed below.

GC said that the plans could be developed further at a later date.

#### Launch for Active Rochford:

KR and IH to liaise with Tamara Burton, Rochford District Council, to best promote the launch.

It was mentioned about using Virgin Active facilities, but also, to reach out into the community by hosting sessions in the more rural areas of the district.

With any ideas on what can be hosted as part of the launch, please contact KR.

#### Any Other Business:

GF asked if everyones contact details could be disseminated between group members. KR agreed to co-ordinate and pass on once completed.

#### Date of the Next Meeting:

2:00-4:00pm, Thursday 7th June, The Warehouse Centre, Rayleigh. This would be a sub meeting to co-ordinate information from the Active People Survey.

9:15am for a 9:30am start, Friday 15th June, The Warehouse Centre, Rayleigh.